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# PROJECT MANAGEMENT ESSENTIALS

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**FRIDAY, JUNE 28, 2024 \* 9:00 AM TO 5:00 PM**  
**EDSA SHANGRI-LA HOTEL, MANDALUYONG CITY, PHILIPPINES**

## Program Outline

### Module 1: Project Management Overview

1. PMI History and PM Best Practices
2. What is Project Management
3. Differences in Portfolio, Program and Project Management
4. Key Aspects of Successful PM (The Holy Trinity)

### Module 2: Project Management Framework

1. IPECC Framework
2. Project Life Cycle and Organization
  - External Environmental Factors
  - Organizational Process Definition
  - Project "Holy Trinity" Management

### Module 3: The Standard for Project Management

1. Project Management Processes
2. Influencing Factors: Project Success & Failures
3. Project & Operations
4. WBS Creation
5. Critical Path Analysis
6. Forward & Backward Pass
7. Program Evaluation Review Techniques
8. RACI Matrix for roles and responsibilities

### Module 4: Project Management Knowledge Areas

1. Integration Management
2. Scope Management
3. Time Management
4. Budgeting and Cost Management
5. Quality Management
6. Human Resources Management
7. Communications & Stakeholder Management
8. Risk & Impact Management
9. Procurement Management

### Module 5: Project Closure

1. Project Artifacts summary
2. Knowledge Repository
3. Lessons Learned
4. User Feedback
5. Closure and Signoff



The NEW way of work is project-driven and outcome-based. Whether you are conducting work in a virtual, hybrid, or physical environment, your project management skills will be valuable to your organization and career growth.

This one-day comprehensive training will provide you with the project management fundamentals, best practices principles, practical insights, useful tools and expert knowledge for seamless project execution.

**Who should attend?**

ALL WHO ARE INVOLVED IN CREATING, PLANNING, IMPLEMENTING, EXECUTING,  
MONITORING AND REPORTING ON PROJECTS

**Elisha Afloro**  
Program Leader  
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