



"Enhancing Global Competitiveness Through Best Practices"

BEST PRACTICES IN FAST TRACKING THE IMPLEMENTATION OF GOVERNMENT INFRASTRUCTURE AND OTHER CAPITAL OUTLAY PROJECTS

THURSDAY, DECEMBER 7, 2023 * 1:30PM TO 4:45 PM VIA ZOOM

COURSE OUTLINE

1. During Planning Stage (PDE)

- Pre F.S. for projects costing < ₱ 500M
- Full F.S. for projects costing ≥ ₱ 500M
- NEDA ICC approval ≥ ₱ 2.5B
- Roads {
 - During PDE every 500 m. boring
 - During DED every 250 m. boring
- Conduct Parcellary Survey for ROW acquisition per RA 10752

2. Packaging of Projects

- Consider the contract durations
- To be completed and paid within the validity of the budget
- For 100M project, about 10 months to complete, unless you increase the resources to finish in less than 10 months
- Bear in mind the cash-based budget (usually 2 years validity)
- If the project is too big, consider multi-year-contracting
- Get first the approval of the MYCA before advertisement

3. Clustering / Declustering of projects, with prior authority from the HOPE

- If the project is too big to complete during the validity period of the budget, decluster the project.
- If the projects are small enough, cluster the projects.

4. Conduct EPA within the last quarter once the NEP is already released

- Using the indicative ABC
- No approval of the contract unless 6AA is approved and effective
- No approval unless SARO is issued



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5. Use the current cost of materials, from the average of 3 canvasses

- Do not use last year's prices or else the project may not be completed as per specifications.
- In estimating the contract duration, consider the unworkable days due to rainy days from PAG-ASA records.
- If with request for time extension, only after the anticipate unworkable days.
- Cite the Direct Cost / Indirect Cost
- Materials / Labor / Equipment
- Overhead 7 to 11% Contractor Profit
- Contingency 4% to 5% 8% to 10%
- Miscal .3 to 1% VAT - 5%

6. Required Documents to LCRB

- Contract Agreement
- Bidding Documents
- Winning bidders bid, including eligibility requirements, technical and financial proposals and all documents submitted
- Performance Security
- Notice of Award
- Construction Schedule and S-curve
- Manpower Schedule
- Construction Methods
- Equipment Utilization Schedule
- Construction Safety and Health Program Approval by DOLE
- PDM or Pert / CPM

7. The HOPE shall see to it that procurement follows the approval PPMP and APP. PPMP should include:

- a) Name of procurement project
- b) PMO / end user
- c) Method of procurement
- d) Schedule of procurement activities
- e) Source of funds
- f) Indicative ABC
- g) Other relevant descriptions of the project



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8. During Project Implementation

- a) Check the current schedule
 - Check the QCP
 - Check the materials
 - Check the manpower
 - Check the equipment

- b) Variation Orders
 - Up to 10% only
 - Negotiated cities adjacent or contiguous to it > 10%

- c) Project Completion
- d) Project Acceptance
- e) Warranty

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